

# 39<sup>th</sup> Annual General Meeting

Friday, March 23, 2018 – 6:00 PM  
Room 135, St. James Building  
Brescia University College, London, Ontario

## Proposed Agenda

<b>Meeting called by:</b>	OHEA Board of Directors	
<b>Chairperson:</b>	Michele McAdoo, P.H.Ec.	
<b>Recording Secretary:</b>	Eileen Stanbury, P.H.Ec.	
<b>6:00 PM</b>	Registration / Verification of Membership Status	
<b>6:30 PM</b>	Dinner	
<b>7:15 PM</b>	Call to Order and Welcome	Michele McAdoo
	1. Appointment of Minute Checker, Parliamentarian, Scrutineers	Michele McAdoo
	2. Approval of Agenda	Michele McAdoo
	3. Report of Credentials	Eileen Stanbury
	4. Secretary's Report	Cathy Enright
	• Minutes of 38th Annual General Meeting, March 24th, 2017, Guelph, Ontario	
	• Ratification of Board Actions & Decisions in 2017/18	Cathy Enright
	5. Treasurer's Report	
	• Reviewed 2017 Financial Statements	Cathy Enright
	• Budget for 2018 (for information only)	Cathy Enright
	• <b>Motions for Ratification</b>	Cathy Enright
	• Appointment of Accountant for 2018	Cathy Enright
	6. President's Executive/Board of Directors' Report	Cindy Hartman
	7. IFHE	
	8. CHEF	
	9. Branch Reports	Branch Representatives
	10. New Business	Cindy Hartman
	11. Nominations & Election of Board of Directors	Cindy Hartman
	• Nominations Report	
	• Elections	
	12. Closing Remarks	Cindy Hartman
	13. Adjournment	Michele McAdoo

